

## Service-Learning Mini-Grant Application

**Directions:** Please complete this application and send it via e-mail to [bharwell@martinmethodist.edu](mailto:bharwell@martinmethodist.edu) before the beginning of the semester in which the course will be taught. If you have any questions, please contact Brant Harwell at ext. 3855

Faculty Member Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Ext. #: \_\_\_\_\_

Course Name and Number: \_\_\_\_\_

Number of students anticipated in course: \_\_\_\_\_

Semester and Year of the course: \_\_\_\_\_

Amount Requesting: \_\_\_\_\_

Please provide a description of the anticipated expenditures not exceeding \$100 unless previously discussed with Melissa:

Give a brief description of the course's learning objectives and anticipated service activity:

How will the learning objectives be fulfilled by this service project?

Briefly describe an assessment plan for the service component of the course:

*By signing this document, I understand that if funding is approved, receipts must be turned in no later than one week after the event to Martin Serves! and all assessment pieces must be completed and turned in at the end of each semester.*

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Only:** Amount of Funds Approved: \_\_\_\_\_

Date Application Received: \_\_\_\_\_ Date Applicant Notified: \_\_\_\_\_