



# MMC Phased Reopening

## May 7, 2020

1. Martin Methodist College will begin staggering staff beginning May 11, 2020.
2. The College will continue to be Open Monday – Thursday 9:00 AM – 3:00 PM
3. Vice Presidents and the Provost will inform all employees that need to report back to work and communicate the staggered schedules.
4. Employees will need to follow these guidelines while they are at the college:
  - **Employee Temperatures must be taken before arriving.** Have you had a temperature of over 100.4 degrees Fahrenheit?
  - **All Employees reporting to work will be screened for symptoms:**
    - Have you been in close contact with a confirmed case of COVID-19?
    - Are you experiencing a cough, shortness of breath, or sore throat?
    - Have you had a fever in the last 48 hours?
    - Have you had new loss of taste or smell?
    - Have you had vomiting or diarrhea in the last 24 hours?
  - **An employee who answers YES to any of the questions above must leave the premises immediately and seek medical care and/or COVID-19 testing.**
  - **Face Covering should be worn when interacting with the MMC Community,** out of respect for the health of all MMC employees and students.
  - **Recommended social distancing will be practiced** to the greatest extent possible.
5. As a part of this "Phased Opening", the following facilities at Martin Methodist College will be open:
  - The Residence Halls (Only for those students remaining in them),
  - Johnston Center, Monday- Thursday, 9a.m - 3p.m.
  - Library, Monday- Thursday, 9a.m - 3p.m.
  - Student Life House; Monday - Thursday, 9a.m - 3p.m.
  - Reveille House; Monday - Thursday, 9a.m. - 3p.m.
  - Colonial Hall; Monday - Thursday, 9a.m. - 3p.m.
  - Mail Services; Monday-Friday 9a.m. - 2p.m.
  - MMC Gymnasium (CLC): Running Track & Fitness Equipment, Monday – Friday 7a.m.-5p.m.
  - **All open facilities will screen guests with the same protocols/questions for employees.**
6. Residential students may utilize all open MMC facilities on the MMC campus. Students are expected to follow the social distancing guidelines set forth by the Center for Disease Control, especially remaining at least six feet apart from others.
7. Wellness options
  - MMC Health Clinic; via Tele-medicine, email [mmcclinic@martinmethodist.edu](mailto:mmcclinic@martinmethodist.edu)
  - Spiritual Health;
    - College Chaplain; available by appointment, text 931-309-6156
8. The following building/services are closed:
  - Maker Lab
  - Andrews Science Building
  - Turner Center
  - Martin Hall
  - Movie Theater
  - East Campus