




Dear Learning Community,

The College has updated policy to share in response to latest developments. Remember, we are here to answer any questions you may have. Please stay well and take measures to ensure your health and the health of those who are around you.

For the College,



Dr. La Branche

### **General Policy Statement from Martin Methodist College Regarding COVID-19 as of March 16, 2020**

The College remains open as we continue to follow developments and advisories from state, national, and world health organizations.

At Martin Methodist where our motto is "An Education that is Personal" we want to assure you that we will respond to each of you and your individual circumstances.

Spring Break is extended until March 22. Although students may choose to remain off campus, students are welcome to return to campus. We are mindful that students on and off campus need the benefit of enhanced technological resources, and as such, the College will continue to support services, although service hours may be adjusted. Measures will be in place to clean equipment after between uses.

Again, at this point, the college is open, and we do not have plans to close the campus. Staff and faculty will continue to have access to their offices and labs. Services and amenities on campus will be adjusted, and the College will practice recommended social distancing and mitigation efforts.

Below you will find more detailed information regarding a number of topics. Please do not hesitate to reach out if you have additional questions.

#### **Academics**

In order to provide a high-quality Martin Methodist education while also minimizing group gatherings, we will complete spring semester courses in the following ways:

- March 16-20 will act as an extended Spring Break.
- On Monday, March 23, classes will move to an online format for the remainder of the Spring 2020 Term. Many of you are already in hybrid or on-line classes and may be working on those classes this week. ALL Students will receive further instructions from their faculty about meeting course objectives by this Friday.
- Johnston Hall classrooms and computer labs will be open 10 AM – 3 PM on weekdays for Giles County and on-campus residents that need the use of campus Wi-Fi/resources.
- Online tutoring will be available through faculty and the Student Resource Center, though the physical SRC location will be closed. Academic advising, counseling services, career advising, and many other student services will be available remotely.
- Registration for Summer and Fall courses will continue as planned. Students will receive further instructions from the Registrar's Office about advising and registration.
- As of today, summer courses will proceed as scheduled, beginning May 13.

### **Residential Life and Dining Services**

Residential halls remain open as we recognize that, for some students, returning home poses undue hardship or simply isn't possible. We will make campus accommodations available to these students, as well as assist students who need access to their belongings. We will also be putting additional measures in place to ensure a healthy environment for students who choose to stay in residence. Food service will be available in the Dining Hall 11 AM–1 PM, and 5-7 PM daily.

#### **For residential students that will not remain on campus:**

Students will be asked to follow regular Check Out procedures as outlined in your Room and Board Agreement. Students are encouraged to Check Out during the following times:

Monday, March 16 – Friday, March 20, 8:00 AM – 6:00 PM

Saturday, March 21 – Sunday, March 22, 12:00 PM – 6:00 PM

Monday, March 23 – Wednesday, March 25, 8:00 AM – 6:00 PM

To Check Out, please contact your RD. Students may also utilize Express Check Out as usual. More information is on the Residential Life webpage.

All residential students choosing not to remain on campus must be completely moved out of their assigned room by Wednesday, March 25. If this timeline creates a hardship for you or your family, please reach out to Sarah Catherine Richardson for an accommodation.

#### **For residential students that will remain on campus:**

Residential students that wish to remain on campus for the remainder of the spring semester should apply via the following link: <https://martinmethodist.typeform.com/to/i259YA>. More information is on the Residential Life webpage.

- Residential students must remain in Giles County during the duration of their stay on campus.
- Residential students will not be allowed to host any off-campus or overnight guests. Students are encouraged to limit on-campus guests.
- Any student exhibiting symptoms during their stay on campus should alert Residential Life via [scrichardson@martinmethodist.edu](mailto:scrichardson@martinmethodist.edu) immediately.

Any questions regarding Residential Life should be directed to Sarah Catherine Richardson at [scrichardson@martinmethodist.edu](mailto:scrichardson@martinmethodist.edu).

### **Campus Services, Events, and Activities**

Commencement exercises (Graduation), originally scheduled for May 2, will be postponed. This is done to ensure social distancing as recommended by the CDC. As the situation evolves, students and families will be notified of our plans to reschedule this important milestone.

All on-campus events are suspended. Students will be notified via email of future engagement opportunities. Pause for Worship and other Spiritual Life services will be conducted remotely.

The Martin Theater is temporarily closed until further notice.

The MMC Clinic is open by appointment only.

The CLC Pool is temporarily closed until further notice.

### **Athletics**

The National Association of Intercollegiate Athletics (NAIA) has canceled the Spring 2020 season.