Martin Methodist College
Instructor/Assistant Professor Computer Information Systems

Requirements:

MS in Computer Science, Computer Information Systems, or related field from an accredited institution and a minimum of three years' experience in higher education. Rank will be determined based upon educational background, scholarly productivity and academic experience. Applicants with an interest in distributed systems and applications, neural networks, or machine learning are preferred. The ideal candidate will also have excellent teaching skills; good interpersonal skills; effective written and oral communication skills and the ability to function collegially as a member of the faculty as demonstrated by experience in higher education. Industry or entrepreneurial experience is useful.

Qualified candidates should provide the following information to be considered: A copy of the candidates CV, a list of three referees, and academic transcripts from all institutions attended (unofficial transcripts can be used for the application process, but official transcripts will be required prior to any offer of employment). This is a tenure track position depending upon rank. Screening of applications begins March 1, 2021.

General Responsibilities:

- May be required to teach in the evening program, independent study, and problem courses as part of standard load.
- Post and maintain not less than twelve (12) office hours per week.
- Mentor, advise, and assist students.
- Abide by the College policies as stated in the Faculty Handbook and Employee Handbook.
- Foster partnerships and internship opportunities in the community.
- Prepare and deliver instruction (classroom, lab settings, TEAMS, on-line) to undergraduate students as well as course materials, such as syllabi, homework assignments, and handouts.
- Place a syllabus for each course in CAMS; follow the syllabus guide included in the Faculty Handbook.
- Maintain attendance and other required records in CAMS.
- Develop, assess, and modify curricula as needed.

Applications and nominations should be sent to the office of the Provost:

Dr. Judy Cheatham
Martin Methodist College
433 West Madison Street
Pulaski, TN 38478

For electronic submissions:
Email: ebass@martinmethodist.edu

Submit application materials electronically or via U.S. Mail. No phone calls, please.

Founded in 1870, Martin Methodist College is a four-year liberal arts college related to the Tennessee Conference of the United Methodist Church. On an historic campus located in Pulaski, Tenn., in the beautiful hills of southern Middle Tennessee, the college is convenient to both Nashville (70 miles to the north) and Huntsville, Ala. (40 miles to the south). http://www.martinmethodist.edu/